

GOVERNMENT OF INDIA
National Museum of Natural History
(Ministry of Environment & Forests)

FICCI Museum Building
Barakhamba Road
New Delhi-110001
Phone: 23317992, 23314849
Date: 12 /11/2010

No. 11(2)/2004-05/NMNH

To

M/s
.....
.....

Sub:- Re-printing of NMNH Brief Guide Book:-reg

Sir,

I am directed to state that this Museum requires to print 3000 Nos of Brief Guide Books each in English & Hindi as per the specification enclosed herewith.

2. If you are Interested to undertake the job of Printing & Supply of 3000 Nos. each guide books, you may submit your quotation to the undersigned latest by 18/11/2010 alongwith EMD (Earnest Money Deposit) of 02% of the quoted amount by Pay Order/Draft in favour of "The Pay & Account Officer, Ministry of Environment & Forests, New Delhi" quotation received without EMD no will not be entertained. The receive quotations will be opened on the same day at 3-00 PM.

3. (A) The tender should be accompanied by specimen of the outstanding work done by the firm alongwith the sample of the paper to be used for Printing the guide book.

(B) The content and design of the guide book should be got approved prior to final printing.

(c) The rate per copy should be quoted in words and figures clearly and should be inclusive of all taxes & Vat etc. if any aplicable.

(D) The firms quoting for the work are required to submit their complete machinery infrastructural detail alongwith their quotation.

(E) Tenders received after the stipulated time and date, or without required documents shall not be entertained.

(F) Director, NMNH reserves the rights to accept or reject any tender in full or part without assigning any reason thereof.

Yours faithfully,

(R.R. Bakde)
Scientist-D & HO

Encls : Copy of the specification of Printing of Guide books

Specification for Table Calendar 2011

1. Quantity: 3000 copies
2. No. of leaves: 9 leaves
(Six for 12 month+ 3 for progranme)
3. Size (With Base) 29 cms X 18 Cms
4. Size of leaves 29 Cm X 14.5 Cms
5. Paper
 - i) Leaves: 250 GSM matt finish Imported Art Card
 - ii) Stand: 170 GSM matt finish Art Paper
 - iii) Box Thick board box in good quality (As per the sample)
6. Box (Open) As per the available sample
7. Printing
 - i) Stand Double Colour Screen ptg on open faces
 - ii) Leaves 4 colour offset ptg on both sides
 - iii) Box Single colour Screen Ptg on front side
8. Processing: Nearly 20 scanning in minimum size
9. Designing 2 to 3 options to be provided by printer
10. Binding: Spiko binding with Good quality spiko
11. Polythene Envelop: Size 18.5 cm X 26.5 cm
12. Printing Single colour screen ptg