

No. 1-4/2013-14/NMNH /Admn.  
Government of India  
National Museum of Natural History  
(Ministry of Environment & Forests)  
Tansen Marg, New Delhi-110001

Dated: 21<sup>st</sup> May, 2014

### Office Memorandum

It is proposed to fill up one post of Senior Store Keeper in the National Museum of Natural History, New Delhi, a subordinate office under the administrative control of Ministry of Environment and Forests, Government of India on deputation basis in the PB-1, Rs. 5200-20200 + grade pay of Rs. 2800. The Pay and Allowances of the selected officer will be regulated in accordance with the provisions of the DOP&T's O. M. No. 2/6/2009- Estt. (Pay-II) dated 25.02.2009 as amended from time to time. The period of deputation will ordinarily be for a period of three years.

2. The eligibility criteria, qualifications, experience etc., required for the post are indicated in Annexure-I.

3. Applications in the prescribed proforma (Annexure-II) of suitable candidates who are eligible, willing and who can be spared may be sent to Dr. Reena Dey, Scientist 'C', National Museum of Natural History, Tansen Marg, New Delhi-110001 within 60 days of publishing of this advertisement in the Employment News alongwith (i) Photocopies of up-to date ACR dossiers of the officers for last 5 years duly attested by an officer of the level of Under Secretary or equivalent (original ACRs may not be sent), (ii) Cadre Clearance/Vigilance Clearance/Integrity Certificate and (iii) Certificate to the effect that no major or minor penalty has been imposed on the officer during the last 10 years.

4. Applications received late or without the ACRs or which are otherwise found incomplete will not be considered. The applicants will not be permitted to withdraw their candidature later on.

(Dr. Reena Dey)  
Scientist 'C' & H.O.

1. All Ministries / Departments/State Governments.
2. All Attached / Subordinate Offices of the Ministries.

Details of eligibility conditions etc. for the post of Senior Store Keeper in the National Museum of Natural History, New Delhi.

1. Name of the post : Senior Store Keeper
2. Number of vacancy : 1 (One)
3. Classification of the Post: General Central Service, Group-C, Non-Gazetted, Ministerial.
4. Scale of Pay : PB-1, Rs. 5200-20200 + grade pay of Rs. 2800.
5. Method of Recruitment: On deputation basis. The period of deputation including the period of deputation in another ex-cadre post held immediately preceding the appointment in the same or some other organization or department of Central Government shall not exceed three years.
6. Eligibility conditions : Officers of the Central Governments:
  - (a) (i) holding analogous posts on regular basis; or  
(ii) with 5 years' service in the grade rendered after appointment thereto on regular basis in the pay band 1, Rs. 5200-20200 with grade pay of Rs. 2400 or equivalent in the post of Store Keeper  
and
  - (b) Possessing a Degree from a recognised University.
7. Age limit: The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.

Proforma for application for the post of Senior Store Keeper in the National Museum of Natural History on deputation basis.

1.	Name	
2.	Date of Birth	
3.	Date of superannuation	
4.	Educational Qualifications	
5.	Eligibility conditions [(a) (i) or (a) (ii)] + (b)	
(a) (i)	Officer under Central Govt. Holding analogous post on regular basis in PB-1, Rs. 5200-202000 + grade pay of Rs. 2800	
(a) (ii)	Officer under Central Govt. Holding a post on regular basis for five years in PB-1, Rs. 5200-20200 + grade pay of Rs. 2400 or equivalent in the post of Store Keeper	
(b)	Possessing a Degree from a recognised University.	
6.	Present post held, date from which held and the Pay band and grade pay therein.	
7.	Experience in the subject field of selection.	
8.	Details of service rendered (i) to (iv)	
(i)	Name of the post and Employer	
(ii)	Duration ( From .....to.....)	
(iii)	Pay band and grade pay	
(iv)	Nature of appointment ( Regular or Adhoc)	
(v)	Nature of duties performed	
9.	Whether belongs to SC/ST/OBC	
10.	Other relevant information if any	

Signature of the candidate

Countersigned  
(Employer)