

No. 10 (07)/10-11/NMNH/Admn.
Government of India
National Museum of Natural History
(Ministry of Environment and Forests)

FICCI Museum Building,
Barakhamba Road,
New Delhi-110001.

Dated: 28/07/2010

M/s.....,

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Subject: Award of contract for renovation development & alterations of modeling unit- Regarding.

Sir,

This office invites the tender for renovation development & alterations of modeling unit. The details specification as a financial bid and technical bid along with terms and condition are given below.

SPECIFICATION OF WORK/JOB
(FINANCIAL BID)

1. Dismantling of present cabin of modelling unit size 12' x 10' – Rate quoted in lump-sum.
2. Dismantling of old tiles of flooring & Brick and taking out of rubbish materials in the dumping ground 30' x 30'----- in lump-sum.
3. Development of 14' x 12' sized cabin for seating arrangement of modeling staff, partitioning with Aluminum section including Pre-laminated particle board both side & 12mm thickness glass as per requirement.....Rate quoted per Sq.Ft.
4. 30' x 30' open space with providing & laying of polished mat furnished vitrified tiles in different size and colour as per ISI: 15622. Tiles fixed with water based high quality polymer modified with quick setting tiles. Thickness of adhesive 3 mm average.... Rate quoted per sq.Ft.

5. 30'x30' false ceiling – providing and fixing 12 mm. Armstrong regular tiles of 600 x 600mm or 60 cm to 60 cm thickness including suspension of powder coated aluminum or angle. Rate quoted in per Sq. feet.

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6. 10' x 14' sized fireproof Tiffin room to be created with masonry works & Fire proof boards..... Rate quoted in per Sq. feet.
7. Two Nos. of 10'x 5' size show cases with 2' depth be developed to display the modeling unit work such as Animal & Plants with 10 Nos. of inner shutter cabin with glass fixed from the front..... Rate quoted in lump-sum.
8. 4 Nos. of 24" exhaust fans ISI approved Rate quoted for each exhaust Fan with make.
9. 12 Nos. of CFL Light fitting with 2 Nos. of tubes complete in all respect (Bajaj/Phillips).....Rate quoted in lump-sum with details of each item.
10. 6' wide two side open able shutter gateRate quoted in lump-sum.
11. 10 Nos. of power points & 10 Nos. of electrical points for the operation of AC, Freezes, water coolers etc.
12. 08 Nos. of ceiling fans: Make –Pspo /Orient/Bajaj- ISI approved.

Note: All materials whatever be used /supplied should be ISI approved.

TECHNICAL BID

1. The Contractor/Agency should submit copies of the following documents with the quotation::
 - (a) Order, if any, to undertake such type of work in Govt.Office/Public undertakings/Private firm.
 - (b) Proof of PAN.
 - (c) IT returns for the last three years.

TERMS AND CONDITION

1. The Quotation should be given on letter head of Agency/Contractors giving address, telephone number, Pan Number etc.
2. The Agency/Contractors should also furnish earnest money deposit amounting of Rs. 8,000/- (Rupees Eight Thousand Only) in form of DD/Pay order in favour of P&AO, Ministry of Environment & Forests, New Delhi along with quotation. The amount of the earnest money deposit will be released to unsuccessful Agency/Contractors after the finalization of the contract.

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3. No advance payment will be made. The approved Agency/Contractors shall submit their bill (in triplicate) on completion of awarded job and payment will be made within three or four week after submission of bill.
4. The contract can be terminated by this office at any time without assigning any reason, if the work of the contractor/Agency is not found satisfaction. In this connection, the decision of Director/NMNH shall be final and binding on the contractor.
5. The Agency/Contractors should be submitted security deposit of five per cent of the total value of the contract within 10 days from the date of acceptance of job order. The security deposit shall be in the form of DD/Pay order/Fix deposit receipt/Bank Guarantee in favour of P& AO, Ministry of Environment & Forests, New Delhi. The security deposit will be refundable only after the satisfactory completions of work. No interest will be paid on the security deposit. In case the awarded Agency/Contractors withdraws its contract prior to its completion under any circumstance, then the security deposit will be forfeited.
6. This department has the right to forfeit the security deposit in full or in part in the event of failure on the part of contractor/agency to fulfill the terms and conditions of the contract.
7. The contractor or his authorized representative may be present at the times of opening of quotation, if they so desire.
8. It should be ensured by the Agency/Contractors that the work should be done as per specification; in case any discrepancy is later on found, then penalty will be imposed on the Agency/Contractors as decided by the Director/NMNH under his discretionary power.

Quotations should be in proper sealed cover superscribed as "Bid for awarding of Contract for renovation development & alterations of modeling unit in the NMNH". **This cover should contain two separate sealed envelopes one containing Technical Bid along with relevant documents and superscribed as "Technical Bid"** for awarding of Contract for renovation development & alterations of modeling unit in the NMNH" while the other sealed envelope should contain Financial Bid superscribed as **"Financial Bid** for awarding of Contract for renovation development & alterations of modeling unit in the NMNH" The quotation should be addressed to *Shri R.R.Bakde, Scientist D, NMNH, (Ministry of Environment and Forests) , FICCI Museum Building, Barakhamba Road, New Delhi so as to reach her latest by 2.00 P.M. on 12th August' 2010 by post. The tender will be opened on the same day at 4.00 PM.*

Yours faithfully,

(R.R.Bakde)
Scientist D

