

**No. 19-6/2012-13/RGRMNH/SMP**  
**Government of India**  
**NATIONAL MUSEUM OF NATURL HISTORY**  
**(Ministry of Environment & Forests)**

Tansen Marg,  
New Delhi:-110001

**Dated 10 /9/2012**

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Sub: Annual tenders for mounting of digital panel, digital printing of panels, digital printing work of backlit translites and printing of bunting for the Exhibition on Biodiversity of Rajasthan at Rajiv Gandhi Regional Museum of Natural History, Sawai Madhopur.

Sir,

This office invites annual tenders for the fabrication works like Mounting of digital panel, digital printing of panels, digital printing work of backlit translites and printing of bunting for the Exhibition on Biodiversity of Rajasthan at Rajiv Gandhi Regional Museum of Natural History, Sawai Madhopur. The detail specification as a financial bid (Annexure-“A”) and technical bid (Annexure-“B”) with terms & condition are enclosed herewith.

Yours faithfully,

(Vinod Kumar)  
Administrative Officer  
Tel: 23317992

To

1. As per list.
2. All Ministries/Departments with the request that this may brought to the notice of the registered suppliers of their respective Ministry/Department.
3. NCCF/Kendriya Bhandar, New Delhi.
4. NMNH Website.

## TECHNICAL BID

(Annexure-“B”)

The supplier should have the following documents attached with the tender:

- (a) Copy of the orders/experience pertaining to fabrication work Copy of PAN Card.
- (b) Detail of last three years turnover.
- (c) Copy of Sales Tax/VAT registration.
- (d) Pay order/Banker Cheque of requisite amount.

### TERMS & CONDITIONS.

The sealed Annual tenders in the enclosed prescribed form are invited for the fabrication works like Mounting of digital panel, digital printing of panels, digital printing work of backlit translites and printing of bunting for the Exhibition on Biodiversity of Rajasthan at Rajiv Gandhi Regional Museum of Natural History, Sawai Madhopur as per specification enclosed.

2. The Sealed Annual Tenders may be sent to Administrative Officer, National Museum of National History, FICCI Museum Building, (06<sup>th</sup> floor), Tansen Marg, New Delhi-110001 in sealed cover super scribed “TENDERS FOR THE FABRICATION WORK OF EXHIBITION ON BIODIVERSITY OF RAJASTHAN” latest by 3.00 PM on 17th, September, 2012. This cover should contain two separate sealed envelopes one containing Technical Bid along with the relevant documents and superscribed as “Technical Bid” for the FABRICATION WORK OF EXHIBITION ON BIODIVERSITY OF RAJASTHAN” while the other sealed envelope should contain Financial Bid superscribed as “Financial Bid” for the FABRICATION WORK OF EXHIBITION ON BIODIVERSITY OF RAJASTHAN” Tenders received after stipulated date/time shall not be entertained. The Tenders may be sent along with a pay order/Banker’s Cheque of Rs.10,000/- (Rupees Ten thousand only) drawn in favour of Pay & Accounts Officer, M/o Environment & Forests, New Delhi towards Earnest Money Deposit.

3. The supply will be governed by the following terms and conditions:

- (a) The rates quoted in response to the tenders will remain in force from the date of finalization of rates without any change whatsoever.
- (b) The articles/work should be in original/standard quality.
- (c) The rates should be inclusive of delivery charges to the NMNH Office.

(d) The bidder should be a reputed supplier of said items with a experience of 2-5 years for supply of said items in Govt. Offices and also having sound financial standing with annual turnover of Rs.50.00 lakh. Bidder should indicate their yearly turnover, PAN No., Service Tax/Vat Registration No.

(e) Any items/work which is found to be effective, or not of the desired quality, etc. shall be returned by this office and the order placed therefore, shall stand cancelled.

(f) This office will have the authority to cancel any order, if the required items are not supplied on time.

(g) Govt. Taxes/VAT as applicable from time to time on such suppliers, shall be payable by this office. The bill raised by the firm should have all tax registration numbers printed on the bill.

(h) It will also be binding upon the selected firm to maintain such qualities, if indicated in the tenders.

(i) This office will have the authority to select more than one firm for award of contract. This Office further reserves the right to decide whether a firm should be selected for supply of some or all items listed in the tender form.

(j) The selected Firm will have to deposit a contract surety of Rs.10,000/- (Rupees ten thousand only) in the form of FDR/Bank Guarantee hypothecated to PAO, M/o Environment & Forests which should be valid throughout the period of contract. The said surety will be forfeited if, the firm fails to supply the items on at the quoted rates.

(k) The tenderer should enclose a signed copy of the terms and conditions stipulated for award of the contract, conveying his acceptance of the same.

4. The tenders received will be opened on the same day i.e.17<sup>th</sup> September, 2012 at 3.30 PM. The tenderer or his representatives (along with letter of authority) may, if they so desire, be present at the time of opening of quotations.

5. The Director, NMNH reserves the right to accept or reject any tender in full or part without assigning any reason thereof. The decision of this office in this regard shall be final and binding on the firm. Any clarification in the matter may be obtained from Administrative Officer on Telephone No.23317992.

(Vinod Kumar)  
Administrative Officer

**Specification of work (Financial Bid)**

**Annexure”A”**

1. Mounting of digital panels and 2mm Polycarbonate Acrylic transparent and coloured sheets for high quality exhibition on “**Biodiversity of Rajasathan**” at Sawai Madhopur.

S.No.	Nos. of Sun Boards needs	Size of sun board	Quality	Nos. of ploy carbonate sheet(Acrylic Sheets)	Size of acrylic sheets	Rate
1.	Approximately 40 Nos.	5’x4’ in 4mm thickness	High class flexible quality with long life strength of compressed foam board for mounting of digital prints for permanent displays.	Approximately 10 Nos. of transparent sheet of 2 mm thickness in 4’x8’ size.	Approximately 200 Sq. feet transparent and 200 Sq. feet translucent sheet.	

2. Digital printing work of Exhibition on “ **Biodiversity of Rajasthan**” at Sawai Madhopur

S.No.	Nos. of Digitally printed panels	Designing	Size of panels	Quality of printing and media	Lamination	Reference and input	Rate
1.	Approximately 36 in Nos.(about 800 Sq. feet)	To be done by the agency	Assorted (mostly in5’X4’ size)	High quality translucent digital prints to be printed in multicolor on best quality digital print media.	Good Quality matt lamination	To be provided by the Museum.	

Note: The digital prints are to be provided to the Museum for mounting on 4 mm sun board in properly hard packed roles without any folds or wrinkles.

3. Digital printing work of Backlit Translites for the Exhibition on” **Biodiversity of Rajasthan**” at Sawai Madhopur.

S.No.	Nos. of Translites	Designing	Size	Quality of printing and media	Reference and input	Rate
1.	Approximately 10 Nos.(about 200 Sq. feet)	To be done by the agency	In different sizes	High resolution printing for exhibition quality translucent translates, to be printed in multi colour on best quality glossy digital print media.	To be provided by the Museum.	

Note: The backlit translates prints are to be provided to the museum for sandwiching in 2 mm transparent or white acrylic sheet and are to be provided to the museum in properly hard packed roles without any folds or wrinkles.

**4. Printings of bunting on best quality star flex media.**

S.No.	Nos. of bunting	Size	Media	Printing	Hangers	Inputs
1.	20 Nos.	25'x4'	Star-make flex media	Flex printing	Hanging support for fixing on both ends of the bunting with good quality iron conduits in the duct made with the folded flex.	To be provided by the Museum.

