

No.8(3)/2013-14/NMNH/Admn
Government of India
National Museum of Natural History
(Ministry of Environment & Forests)
Tansen Marg, New Delhi:-110001

Dated June,2013

To,

As per list.

Sub: Procurement of Electrical items through Limited tender-regarding.

Sir,

Sealed tenders are invited from reputed firms/manufactures/traders/suppliers or their authorized distributors/registered with Kendriya Bhandar/NCCFI Ltd. for the supply of Electrical items to National Museum of Natural History, (as per list enclosed). The general Terms & condition for submitting the tenders are as under:-

GENERAL TERMS & CONDITIONS

1. The contract will be valid for a period of one year from the date of award of contract. It may be extended further one year on mutual consent on the same rate, terms & conditions.
2. The tender should be sent in sealed cover addressed to Director, National Museum of Natural History, 6th floor, Tansen Mag, New Delhi:-110001. The tender will be received up to 3.00P.M. on 13/06/2013 and will be opened on the same day at 4.00 P.M. Tenders which are not complete in all respect and or having cutting and over writing are liable to be rejected.
3. No tender will be accepted without requisite EMD. The EMD shall be in the shape of DD/Pay order of Rs. 2000/-(Rupees Two thousand only) in favour of P&AO, Ministry of Environment & Forests, New Delhi along with quotation . The amount of earnest money deposit will be released to unsuccessful firms after the finalization of the contract. No interest is payable on EMD. DD/Pay Order should be valid for a period of 45 days beyond the final bid validity period and should be further renewable, if required. The EMD will be refunded to the successful tenderer after receiving of performance guarantee.
4. Firm has to make its own arrangement of supplying the Electrical Items at Office of NMNH located at Tansen Marg, New Delhi within 07 days of receiving the order. However 2% penalty per day will be deducted from the bid incase supply is not received within seven days. No conveyance/extra charges will be paid for their movement.

5. Rates of branded items, as indicated in the list may be mentioned. Supplier will be responsible for ensuring good quality/brand mentioned in the order. The defects, if any, in the items should be replaced immediately.
6. The successful tenderer will be required to submit a sum of Rs. 5000/- (Rupees Five thousand only) as a performance security. The security deposit shall be in the form of DD/Pay Order/Fixed Deposited Receipt/Bank Guarantee in favour of P&AO, Ministry of Environment & Forests, New Delhi. The DD/Pay order/Fixed Deposited /Bank Guarantee should be valid for 90 days beyond the contract period and shall be submitted within seven days from the issue of letter of Award.
7. During the entire period of contract, no request for any increase in the rate on any account would be entertained.
8. Director, NMNH reserves the right to reject any or all the tenders without assigning of any reason.
9. If the firm fails to provide satisfactory performance/supply, NMNH shall be at liberty to terminate the contract and withhold the performance Guarantee Deposit at any time by giving a notice.
10. TDS as applicable under the rules will be deducted at source from each bill of the firm.
11. In case any dispute relating to this contract which may arise during or after the execution of the contract shall be referred to the arbitrator appointed by the Director, NMNH whose decision shall be final and binding on both parties i.e. NMNH and firm. The proceeding of the arbitration shall be carried out in New Delhi.
12. The tenderer can remain present himself or his authorized representative at the time of opening of tender.
13. In case the firm fails to supply the item within stipulated delivery period. The material will be procured from the open market and the difference of cost, if any, will be recovered from the security Money and pending bills of the defaulting firm, without giving any notice.

14. The payment will be made on receipt/acceptance of material in good condition as per prescribe specification. No advance payment will be made under any circumstance and no sub-standard material will be accepted.
15. A copy of terms and condition duly signed by the tenderer, as a token of acceptance of the same should be attached along with the tender.
16. In case violation of any clause, the explanation of the firm can be called by issuing show cause notice. If the reply submitted by the firm is not found satisfactory, action as per law and rules will be taken against the firm.
17. All disputes are subject to the Jurisdiction of the Courts of N.C.T. of Delhi.
18. All the firms participating in the tender must submit a list of their owners/partners etc and a certificate to the effect that the firm is neither blacklisted by any Government Department no any criminal case is registered against the firm of its owner or partners anywhere in India.
19. The tender will be rejected straight way without assigning any reasons if the firm involves in any criminal cases, declared black listed by any Government/Semi-Government Department/Agencies etc.
20. This office will have the authority to select more than one firm to award the contract. This office will further reserve the right to decide whether a firm should be selected for supply of some items or all the items listed with the tender.
21. Certificate for satisfactory performance from concerned Government Department(s) of at least two should be submitted along with the tender, if any. Otherwise supply order of any Government Department may be attach with the tender.

Yours faithfully

(Vinod Kumar)
Administrative Officer

List of Electrical items to be procured (Financial Bid)

S.No.	Name of the item	Brand/Make	Rate per Pc/Mtr.(Inclusive of VAT)
1.	Tube Light 40 Watt	Crompton	
2.	Bulb 15 Watt	Crompton	
3.	Bulb 25 Watt	Crompton	
4.	Bulb 40 Watt	Crompton	
5.	Bulb 60 Watt	Crompton	
6.	Bulb 100 Wat	Crompton	
7.	C.F.L. Light 20 Watt	Crompton	
8.	C.F.L. Light 40 Watt	Crompton	
9.	C.F.L. Light 14 Watt	Crompton	
10.	Choke 20 Watt	Crompton	
11.	Flexible Wire 3 core 40/76	Plaza	
12.	Flexible Wire 2 core 40/76	Plaza	
13.	Flexible Wire 2 core 23/76	Plaza	
14.	Insulated Tape	Anchor	
15.	Power point Combination switch socket 16 Amps	Anchor	
16.	Industrial Power point 16 Amps socket.	Havells	
17.	Industrial Top 16 Amps	Havells	
18.	Tube Light starter 20W/40W	Crompton	
19.	Switch 15 Amps (Piano Type)	Anchor	
20.	Socket 15 Amps	Anchor	
21.	Top 15 Amps	Anchor	
22.	Switch 05 Amps(Piano Type)	Anchor	
23.	Socket 05 Amps	Anchor	
24.	Top 05 Amps	Anchor	
25.	P.V.C Wire 1.50 MM	Plaza	
26.	P.V.C Wire 2.50 MM	Plaza	
27.	P.V.C Wire 4.00 MM	Plaza	
28.	Multi Plug	Anchor	
29.	Extension Board Power(15Amps) +Light (05 Amps) with 04 Points	Havells	

Name of the firm

Signature with seal